



OFFICE OF STUDENT ACTIVITIES
STUDENT CENTER, ROOM 330
781-891-2700

Expectations of Advisors

All recognized organizations are required to have an advisor who must be a full time faculty or staff member of Bentley University. While the level of involvement is to be determined by the advisor and the organization, the minimum expectations are as follows:

- To act a resource to the e-board members and general members of the organization in a non-classroom environment.
- To assist the organization in all phases of its operations.
- To sign appropriate forms implying knowledge of the organization's activities and fiscal status, in particular for budget requests to AIA, while not assuming fiscal responsibility.
- To serve as a liaison between old and new e-board members and the University administration, this providing stability and continuity of operation.
- To serve as a chaperone or supervise organizational programs or conferences when deemed necessary by the Allocations and Internal Audit Committee and the Office of Student Activities.
- To attend one meeting a month with the e-board of the organization for updates and suggestions for events and activities,
- In some instances, the Office of Student Activities may ask an advisor to mediate problems within an organization and offer solutions to best move forward.